



**KENWAL DAY CAMP**  
**100 DREXEL AVENUE**  
**MELVILLE, NY 11747**  
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[www.kenwaldaycamp.com](http://www.kenwaldaycamp.com)



**FOUNDERS**  
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Dear Staff Member:

As our season approaches, there are several mandatory orientations, CPR courses, and meetings scheduled. Please check our website, [www.kenwaldaycamp.com](http://www.kenwaldaycamp.com), click STAFF heading and Staff Information to see when you must attend. Please note that all staff will be required to attend more than one meeting. So please, check the whole list.

Some items you **must submit before** any of your meetings are:

1. Medical form-if you have not already submitted your medical form, please do so ASAP. If you need the form, please download it from the website. (Click under: Staff, then Forms). If you are under **Under** 18, have your parent sign-off on the medical form.
2. If you are under 18 years of age you must submit working papers at the time of the meeting. You will not be permitted to work without working papers.

If you have any of the following certifications: CPR, lifeguarding, CPR for the professional rescuer, AED, Epi pen, WSI, EMT, RTE please make a copy and e-mail to camp ASAP.