

KENWAL DAY CAMP

EXTREME TEEN PROGRAM

PARENT ORIENTATION OUTLINE

General Overview - *please turn cell phones off*

- A. Welcome and Introductions
- B. Brief overview of trips

2. Trip Procedures

- A. Day Trips
- B. Camp Days - Morning meeting spot (Drama Stage), Cubby rooms
- C. Over Night Trips - Itineraries
 - Luggage and packing
- D. Medications / Allergies
- E. Drop off and Pick up procedures - **Please be on time!**
- F. Emergency Procedures

3. Communication

- A. Protocol - Parent and camper
- B. Contact Information
- C. Emails / App (Class Dojo)
- D. Camper phone calls home

4. Teen Extreme Packet

- A. Code of Conduct Form
- B. Bus and Hotel rules
- C. Permission Slips
- D. Camper Information form
- E. Waivers - hand out or web link
- F. Cell Phones and Electronic Devices
- G. Sign and hand in **page 9** of packet

5. Bermuda Cruise

- A. Passports and Luggage
- B. Drop Off / Pick Up on Camp Day Bus
- C. Rooming
- D. Food
- E. Bermuda - Horseshoe Beach

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KENWAL DAY CAMP - EXTREME TEEN BUS / HOTEL RULES

Bus Rules

- You may eat, but if you make a mess, the privilege will be taken away.
- Water bottles only! No soda, sports drinks, or gum ever!
- You may use your electronic devices but no social media.
- Stay seated, keep your voices low, and only use the bathroom for emergencies.
- Take only what you need off the bus and leave what you don't.

Hotel Rules

- **Stay in your room at all times. Doors will be taped.**
- Do not answer the door for anyone except for me and Kenwal staff. (Password)
- Do not use the hotel phone for any reason.
- If campers notice any damage to the rooms they must notify a staff member immediately. We will notify the hotel so that campers are not held responsible.
- If you have any problems, either call or text your Counselor or GL.
Elaboration: problems with room, problems with roommates, sickness (parents can't help you from home!) That is the only reason you should use your phone!
- There are two beds in the room, no one sleeps on the floor, chairs, or bathtub.
- You are to shower every day and brush your teeth!! **Personal hygiene is a must!**
- When we are ready to leave, you must have everything you need and be ready to go. No excuses!!
- You will be told the night before what time to be up and ready. **You must be ready at that time!**
- You can have food in your room, but you must clean up after yourself or the privilege will be taken away.
- Room checks will be made frequently. **Never double lock or chain your door.**
- Be tolerant of your roommates. The idea is to have a fun and pleasurable experience. Please make an attempt to compromise any issues before you contact your GL.
- Do not stay up all night, we have action-packed days and you don't want to be exhausted!
- **Keep the noise levels to a minimum.** There are other guests staying in rooms, and they do not want to hear screaming kids all night! That goes for walking in the hallways as well.
- Most important: Have fun! This is a unique experience and you should get as much as possible from it!

By signing the permission slip/cell phone/electronic devices policy, my child and I have read and understand the rules mentioned above.

KENWAL DAY CAMP

EXTREME TEEN Camper information sheet 2025

Camper Name _____ cell # _____

Parent 1 Name _____ cell # _____

Parent 2 Name _____ cell # _____

Allergies _____

Medications _____ Time _____

My child carries a: (please circle if applies) **EpiPen** - Yes No **Inhaler** - Yes No

I give permission for my child to take the following over the counter medications.

(Ex: Benadryl, Tylenol, Motrin, Ibuprofen, Dramamine) _____

Extreme Teen - Early Drop-off, Late Pick-up Schedule 2025

				Approximated	Approximated
Week	DAY	DATE	TRIP	DROP-OFF	PICK-UP
2	Tuesday	7/8	Villa Roma	7:30 AM	
	Thursday	7/10	Villa Roma		6:30 PM
3	Thursday	7/17	Bermuda Cruise	Camp Bus	
	Monday	7/21	Bermuda Cruise		Camp Bus
			ETA at camp on Monday is 12pm. Parents will have the option to pick up at that time.		
4	Thursday	7/24	Brownstone / Tree Trails	7:30 AM	
	Friday	7/25	Brownstone / Tree Trails		6:30 PM
6	Tuesday	8/5	Rhode Island	6:30 AM	
	Thursday	8/7	Rhode Island		6:30 PM
7	Tuesday	8/12	Philadelphia	7:30 AM	
	Thursday	8/14	Philadelphia		6:30 PM
8	Tuesday	8/19	Crystal Springs Resort	7:30 AM	
	Thursday	8/21	Crystal Springs Resort		5:30 PM
			All drop offs and pick ups are at Kenwal Day Camp.		
			* Campers will take the camp bus to and from camp. *		

KENWAL DAY CAMP

ESTABLISHED 1957

MELVILLE, NY 631-694-3399

EXTREME TEEN ORIENTATION PACKET

Please take some time to review the information in this packet with your child. **Once you have reviewed these materials please sign and return all documents where indicated:**

- 1)The Code of Conduct
- 2)The Cell Phone & Electronic Device Policy
- 3)Consent Form/Permission to allow your child to participate in and attend all day and overnight trips.
- 4)Bus and Hotel Rules

If you have any questions please contact Lou at
(631) 896-4810 or email Lou.Boccia@kenwaldaycamp.com.

KENWAL DAY CAMP

Welcome Letter

Kenwal Day Camp proudly presents our exciting Extreme Teen Travel Program. We are confident that you and your teen have selected one of the finest, most comprehensive travel programs in day camping today.

We have SIX overnight trips planned for this summer.

3 Days / 2 Night: Villa Roma

5 Days / 4 Nights: Bermuda Cruise

2 Days / 1 Nights: Brownstone / Tree Trails

3 Days / 2 Night: Rhode Island

3 Days / 2 Nights: Philadelphia

3 Days / 2 Nights: Crystal Springs Resort / Minerals Hotel and Spa

These excursions along with our exciting day trips are sure to add up to a great summer of new experiences, adventure and most importantly... FUN!

At Kenwal Day Camp, our number one priority is your child's safety. We have worked hard to put together a great staff that is here to put your teens' safety and needs first. **Campers are allowed to bring cell phones on all trips. We are also pleased to announce that campers are allowed to bring additional electronic devices on our overnight trips (see cell phone & electronics policy).** We understand that technology is developing at a rapid pace and the use of technology may be beneficial in certain situations. **It is essential that you and your teen understand and follow this policy;** by doing so, you will help us facilitate the smooth integration of these items.

Please review the enclosed materials with your camper and sign the Parent/Camper Orientation Policy form (page 9) and complete the Camper Information Card.

If you have any questions please feel free to contact me at:

lou.Boccia@Kenwaldaycamp.com or (631) 896-4810.

We are all looking forward to a fantastic summer!

KENWAL DAY CAMP

Code of Conduct

We are concerned with the wellbeing of our campers and those around them. We anticipate when they are in camp or off grounds, they will abide by the following code of conduct. This will help to ensure that all campers and staff will safely enjoy their summer! Any camper who does not follow the Kenwal Code of Conduct outlined below, may be dismissed from a particular trip or camp without a refund.

- 1) Campers are expected to treat others as they would want to be treated.
- 2) There is a **zero tolerance** policy when it comes to smoking, vaping, drinking alcoholic beverages or being in possession of controlled and/or illegal substances. Parents will be asked to pick up their child immediately, regardless of where we are.
- 3) Campers are to stay with their group or designated staff member at all times.
- 4) Campers must be in their hotel room at the time of the curfew, and remain in their room until instructed by Kenwal staff.
- 5) Campers who do not follow our "Electronics Policy" may lose the privilege.
- 6) There is a **zero tolerance** policy when it comes to BULLYING. This includes cyber, physical, and verbal bullying.

If you have any questions, please feel free to contact me at:

lou.Boccia@kenwaldaycamp.com

KENWAL DAY CAMP

Permission Slip

This permission slip will cover our entire Teen Extreme Travel calendar (day trips and overnights). **ALL trips are subject to change.**

Dear Parents:

The following day trips are on our calendar for summer 2025:

Week One: Out to Lunch, Jones Beach, Escape Room, TBA

Week Two: No Day Trips

Week Three: Flight, Fit, Fun

Week Four: No Day Trips

Week Five: Out to Lunch, Fire Island (Late Night), Top Golf, Movie Day

Week Six: Dave and Busters

Week Seven: XT BBQ

Week Eight: Out to Lunch

PLEASE NOTE THE FOLLOWING IMPORTANT TRANSPORTATION INFORMATION:

Day Trips: Campers will be coming into camp on their regular morning transportation and taking their regular afternoon transportation home unless instructed otherwise. (refer to drop off / pick up sheet)

Overnight Trips: Parents will need to drop off and pick up their child at the designated times. All drop-offs and pick-ups will be at a **Kenwal Day Camp**. Please be on time! (refer to drop off / pick up sheet)

****NOTE FOR ALL TRIPS: IF SOMEONE ELSE WILL BE PICKING UP YOUR CHILD, WRITTEN PERMISSION MUST BE SENT TO CAMP PRIOR TO THE TRIP****

KENWAL DAY CAMP

Overnight Trip Packing Information

The following information covers essential items that your Teen needs for our overnight trips. If there are any questions, **please call or text Lou - 631-896-4810.**

General Packing Information for all overnight trips :

- Please label all clothing and personal items.
- All meals are included from the first day's lunch to the last day's lunch.
- You may want to send your child with additional spending money for snacks and souvenirs. We suggest \$15 - \$20 per day and/or a debit or gift card.
- Please leave valuable items at home. If you bring jewelry, wear it at all times.
- Portable video games, and iPads are allowed on overnight trips. Kenwal Day Camp **is not responsible for any personal items that are lost or stolen.**
- Please make sure to pack at least 2 bathing suits for all overnight trips
- Sunscreen
- Camp Shirts

Specific Trip Information

More details will be provided as we get closer to each individual trip.

Please make sure you pack enough clothing for the duration of the trip.

This guide has been prepared for your convenience. If you need further assistance or have additional questions on items your child will need for our trips, do not hesitate to contact us.

KENWAL DAY CAMP

Drop-Off and Pick-Up Procedures

For Late Nights & Overnight Trips

In an attempt to make drop-off and pick-up run smoothly, we ask that you familiarize yourself with the procedures outlined below. Should you have any questions, please contact Lou at (631) 896-4810 or email Lou (lou.boccia@kenwaldaycamp.com) .

MORNING DROP-OFF:

Cars will enter **Kenwal Day Camp** and Kenwal staff will direct you to the drop off area. We will direct each car to their unloading spot where Kenwal staff will help assist so drop off moves quickly. Please be ready to unload and say goodbye in a speedy manor.

LATE-NIGHT PICK-UP:

Cars will enter **Kenwal Day Camp** and Kenwal staff will direct you to the parking area. Once parked, please stay in your car or near the parking area and allow the buses to unload luggage first, then campers. You will be notified from Kenwal staff when to approach the buses. Thank you for your understanding.

WE HAVE INCLUDED A DROP OFF & PICK UP TIMES SHEET FOR LATE NIGHTS AND OVERNIGHTS IN THIS PACKET.

KENWAL DAY CAMP

Cell Phone & Electronic Device Policy

Kenwal Day Camp takes the safety of all its campers seriously and we recognize that on our overnight trips there may be situations when it is important for your child to have access to a cell phone. Therefore, cell phones will be permitted on all trips.

CELL PHONE POLICY

The use of a cell phone in a travel program is a privilege, not a right. Camper agrees that cell phone usage is permitted for the following reasons:

1. Phones may be used in case of an emergency.
2. Phones may be used to check in with parents or guardians at **designated times**.
3. Campers are not permitted to answer cell phone unless it is a staff member calling them.
4. Campers are not permitted to use cell phones on camp grounds.
5. Parents are not permitted to call their child's cell phone. Your child will check in with you **at the designated time. If you need to get in touch with your child while they are on a trip, you must call or text their Group Leader first then Lou, and we will have your child call ASAP.**
6. Camper understands that if an emergency situation arises where he/she must use their cell phone, he/she must call their **COUNSELOR OR GROUP LEADER** first. If the camper is unable to reach the group leader, he/she is to call **Lou**, and then Kenwal Day Camp's office. **Kenwal will provide each camper with the phone numbers of their counselors, group leaders, Lou, and the Kenwal office.**
7. Campers are permitted to use their cell phones for photos **when instructed to do so**.
8. Campers are responsible for safeguarding their cell phone. Counselors, group leaders and travel director will not be permitted to hold cell phones for campers.
9. The travel director, group leaders, and counselors have the right to check a camper's cell phone log at any time.
10. Lou and the group leaders will have the final say on all trips with regard to what constitutes appropriate cell phone usage.

Any camper who violates the aforementioned rules will lose the right to bring a cell phone on other trips. The use of cell phones for the purpose of inappropriate texting will lead to automatic loss of cell phone usage for the duration of the summer. **CYBER BULLYING OF ANY KIND WILL NOT BE TOLERATED AND IS GROUNDS FOR IMMEDIATE DISMISSAL FROM THE PROGRAM WITHOUT A REFUND OF TUITION.**

ELECTRONIC DEVICE POLICY

Kenwal Day Camp understands that technology is evolving at a rapid pace and young adults would like to “stay connected” as much as possible. However, we want all of our campers to be fully engaged and actively participating in our travel programs. In an effort to create a balance we are allowing some electronic devices to be brought on our overnight trips. This contract will outline what are acceptable electronic devices and when it is appropriate for campers to use them. Below is a list of items that are approved for your camper to bring on our overnight trips **ONLY**.

If you do not see an item on the list or have a question about bringing a particular electronic device on our trips, please contact Lou at Lou.Boccia@kenwaldaycamp.com.

- iPads or other tablets
- Small gaming consoles

Campers are permitted to use these devices on the buses. **CAMPERS ARE NOT ALLOWED TO USE THESE DEVICES WHEN PARTICIPATING IN AN ACTIVITY.**

Electronic devices may not be used for the following:

- Use of social media (example: Facebook, TikTok)
- Correspondence (example: email)
- Surfing the web

This is not a complete list; Kenwal Day Camp staff has the right to amend this list at any time.

While it is impossible for Kenwal Day Camp to monitor the use of cell phones or electronic devices at night in hotel rooms, it is stated in this policy that the use of any cell phone or electronic device “after hours” by campers for inappropriate use may result in the device(s) being taken from the camper.

Kenwal Day Camp is not responsible for lost or stolen electronic devices. Campers assume all risk when bringing these items on overnight trips.

KENWAL DAY CAMP

EXTREME TEEN

CODE OF CONDUCT:

I understand the stated **Code of Conduct** for Kenwal Day Camp Teen Extreme Travel Program and will abide by it. Parents and Campers, by signing the Parent Camper Orientation Policy for Conduct you are aware that violations of the Code of Conduct may require you to withdraw your child from camp and/or activities without a refund of tuition. If your child breaks this contract and it is deemed necessary for him/her to be sent home while on an overnight trip, this will be done at the parent/guardian's expense.

CELL PHONE & ELECTRONIC DEVICE POLICY:

CAMPER:

I understand that possession of a cell phone and/or an electronic device on Kenwal Day Camp trips is a privilege and may be revoked at any time at the discretion of Kenwal Day Camp. I understand that Kenwal Day Camp and its employees are not responsible for theft or damage of my cell phone or any electronic device. Kenwal Day Camp is not responsible for investigating the loss or damage of any phone.

PARENT /GUARDIAN:

I understand this contract allows my child to bring his/her cell phone and permitted electronic devices only on approved trips. Furthermore, I understand that Kenwal Day Camp and its employees are in no way responsible for any theft or damage to my child's cell phone or any electronic device. Kenwal Day Camp is not responsible for investigating the loss or damage of any phone or any electronic device. Should my child's cell phone be confiscated, I understand it will not be returned until I pick up my child at the end of the trip.

TRIPS PERMISSION SLIP:

This permission slip will cover our entire Travel calendar (day trips and overnights).

I have read and understand the Permission Slip for the Kenwal Day Camp Teen Extreme Travel Program. Parents, by signing the Parent / Camper Orientation Permission Slip, you are granting permission for your child to participate on all listed trips as well as alternate trips that may be planned due to inclement weather and other factors out of our control.

BUS AND HOTEL RULES

By signing below, you and your teen agree to all of the previously mentioned policies.

Parent / Guardian Signature

Parent / Guardian (Print Name)

Camper Signature

Camper (Print Name)

SAMPLE

Teen Extreme - Q & A

All the information below will be discussed in further detail at orientation

Trip Information

All parents will receive an itinerary for each overnight trip 2 to 3 days before the trip.
Group Leaders (GL) will send an email prior to each trip with a recommended packing list.
All staff and campers will meet with Lou the day before to discuss all overnight trips.

Busing

Campers may eat and are responsible for cleaning up after themselves. Only Water to drink.
Campers may use electronic devices but no social media.
There is a bathroom on the bus but only used in emergencies. We make rest stops.

Hotels

Rooming

All campers will be asked to give 4 roommate requests prior to the trip.
Each camper is guaranteed at least 1 request of their chosen 4 on all overnights.
Campers are not allowed to leave their rooms at night for any reason.
Staff will remain in the hallways until 1 hour after "lights out", or when instructed by Lou.
If campers need something they can call a counselor or Group Leader (GL).

Checking In / Checking Out

Lou will start the process once the GL's check all the rooms.
Campers are escorted to and from their rooms by staff.
Campers are required to carry their own luggage to and from the bus.

Group Supervision

Restaurants, Amusement Parks, Walking through the city

Our staff to camper ratio is a minimum of 8:1.
We do constant head counts and move in large and small groups.
Before the first trip all phone numbers will be given to campers (counselors, GL's, Lou).
Parents will have phone numbers of GL, and Lou.

Cell Phone Policy

Campers are allowed to bring their cell phones but can only use them for:
Absolute emergencies.
Designated times throughout the trip when instructed to do so.
For entertainment on long bus rides.(ex. music, games)
Designated times to take photos when instructed by GL or Lou.

Communication

All campers will have phone numbers of counselors, GL's, and Lou.
Parents will receive emails or texts from GL's or Lou every day on overnight trips with updates.
Campers will make phone calls to parents at night usually around 9pm.
Communication protocol that parents will follow: Group Leader first, then Lou
Communication protocol if camper has an issue: Counselor, GL, Lou, Parent
Parents are notified when child has issue by GL or Lou - no news is good news.