



KENWAL DAY CAMP
100 DREXEL AVENUE
MELVILLE, NY 11747
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FOUNDERS
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Dear Staff Member:

As our season approaches, there are several mandatory orientations, CPR courses, and meetings scheduled. Please check [here](#) to see when you must attend. Please note that all staff will be required to attend more than one meeting.

Please submit all forms as soon as possible (send to kenwaloffice@kenwaldaycamp.com)

1. **Sign** and return your contract
2. Have your Physician complete the staff Medical form-click [here](#) to download. If you're **under** 18, have your parent sign-off on the medical form.
3. Complete the Transportation form-click [here](#) to download
4. A copy of a valid Driver's license, college ID, or a passport.
5. If you are under 18 years of age you must submit working papers at the time of the meeting. You will not be permitted to work without working papers (do not email)

WELCOME TO THE KENWAL FAMILY

If you have any of the following certifications: CPR, lifeguarding, CPR for the professional rescuer, AED, Epi pen, WSI, EMT, RTE please make a copy and e-mail to camp ASAP.